United Nations ST/SGB/2003/11

Secretariat

19 August 2003

Secretary-General's bulletin

United Nations Nobel Peace Prize Memorial Fund

The Secretary-General promulgates the following:

Section 1
Establishment of the United Nations Nobel Peace Prize Memorial Fund

1.1 The United Nations Nobel Peace Prize Memorial Fund was established effective 29 May 2003 for the receipt and administration of the entire proceeds of the Nobel Peace Prize awarded in 2001 to the United Nations and to the Secretary-General.[1]

1.2 The purpose of the Fund is to create a living memorial to United Nations civilian personnel who have been killed in the line of duty in the service of peace and to provide a practical way of helping their families by making a grant to assist in the education of surviving children. "United Nations civilian personnel" include all staff members of the United Nations, its funds and programmes, as well as United Nations Volunteers serving under the programme established under General Assembly resolution 2659 (XXV) of 7 December 1970 and individual contractors performing functions similar to those of staff members.

1.3 In addition to the proceeds of the Nobel Peace Prize, the Fund may receive contributions from States, intergovernmental organizations, national institutions, foundations and other non-governmental organizations, private sector entities and individuals.

Section 2
Applications

2.1 Applications may be made when the following conditions are met:

(a) The parent or legal guardian of the child or children was a United Nations civilian personnel who was killed in the line of duty in the service of peace, excluding death as a result of natural causes or accidents, after the effective date of the establishment of the fund;

[1] The General Assembly concurred on 29 May 2003 with the Secretary-General's proposal to establish the Nobel Peace Prize Memorial Fund.

03-47096 (E)

(b) At the time of death, there is at least one surviving child who has not reached the age of 21 and who attends or will attend an educational institution.

2.2 Applications shall be made by the surviving spouse or legal guardian on behalf of under age children, or by the children themselves if they are of legal age, within one year following the death of the civilian personnel.

2.3 Applications shall be made in writing to the Assistant Secretary-General for Human Resources Management. Applications should provide sufficient information to permit the review of the application, such as name, index number (if known), title, organization or department of the civilian personnel, as well as the circumstances of the death and the name(s) and age(s) of the surviving child or children. More information may be requested by the Office of Human Resources Management to verify and expedite the application.

Section 3
Grant

The grant shall consist of a one-time payment of 10,000 United States dollars per family. Where such grant is paid in a currency other than United States dollars, the foreign currency equivalent shall be calculated at the applicable United Nations rate of exchange.

Section 4
Administration

4.1 Administration of the Fund, including verification of claims, shall be provided by the Office of Human Resources Management in consultation with the Office of Programme Planning, Budget and Accounts.

4.2 The Financial Regulations and Rules of the United Nations shall apply to the administration of the Fund. The Fund shall be subject to the auditing procedures provided therein.

Section 5
Advisory Board

The Secretary-General shall establish an Advisory Board, composed of eminent personalities and representatives of the Secretary-General and the staff to advise on the strategic direction of the Fund and on ways to maximize the level of its resources and to assist the Secretary-General in fund-raising activities for the Fund.

Section 6
Final provision

The present bulletin shall enter into force on 1 September 2003.

(*Signed*) Kofi A. **Annan**
Secretary-General